

## **QUALITY CONTROL INSPECTOR II**

**This is a Temp to Hire Position**

### **About the position**

As a Quality Control Inspector II, you will ensure that quality standards are monitored and enforced within and among the core, support and ancillary routine business functions including, but not limited to Engineering, Designing, Production, Sales, and Suppliers.

### **Responsibilities**

- Perform the following inspection functions and follow through with the appropriate reporting of these functions:
  - a. Final Inspection
  - b. First Article Inspection
  - c. Incoming Inspection
  - d. In-process Inspection
- Report the findings using Non -Conformance Report (NCR).
- File and retrieve approved Material Test Reports (MTRs).
- Maintain traceability of thread gauges with vendors and the machine shop.
- Enforce established Operating Policies and Procedures, as required and/or as appropriate.
- Ensure the quality of the product and process are maintained for continued Quality Improvements.

### **Minimum Requirements**

- Must be able to understand and interpret engineering drawings.
- Knowledgeable in the use of measurement devices, to include calipers, micrometers, height gage, pressure gages, etc.
- Experience with Database software; Excel Spreadsheet software and Word Processing software.
- High school diploma or the equivalent; or one to three years of related experience; or equivalent combination of education and experience.

### **Preferred Knowledge**

- Must have 2-3 years of QC inspection experience in a Manufacture environment.
- Must have knowledge in ISO-9001 requirements.
- Must be able to read and interpret specifications and blueprints and use inspection tools.
- Must have knowledge of Corrective Action Report (CAR) and Prevention Action Report (PAR).

## Major Competencies

- **Good Judgment** – Uses good judgment.
- **Continuous Learning** - Assesses own strengths and weaknesses; seeks feedback to improve performance; pursues training and development opportunities; strives to continuously build knowledge and skills; shares expertise with others.
- **Communications** – Expresses ideas and thoughts verbally; expresses ideas and thoughts in written form; exhibits good listening and comprehension; keeps others adequately informed; selects and uses appropriate communication methods.
- **Ethics** – Treats people with respect; keeps commitments; inspires the trust of others; works with integrity and principles; upholds organizational values.
- **Attendance** – Punctual when reporting to work; adhere to the time limits for breaks and lunches; follow company policy on approval for personal time off, and prompt notice of absence due to illness.
- **Dependability** – Follows instructions, responds to management direction; takes responsibility for own actions; keeps commitments; commits to long hours of work when necessary to reach goals; completes tasks on time or notifies appropriate person with an alternate plan.
- **Quality** – Demonstrates accuracy and thoroughness; looks for ways to improve and promote quality; applies feedback to improve performance; monitors own work to ensure quality.

## Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms and stoop, kneel, crouch, or crawl. The employee is frequently required to stand; walk and talk or hear. The employee is occasionally required to sit and climb or balance. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

## No supervisory responsibilities

**OUR CORE VALUES: PASSION / LOYALTY / INTEGRITY / OWNERSHIP / TRUST**